# **Head Cook**

# **Canoe Cove Christian Camp**

This is a full time seasonal position beginning late June, 2018 for 6 Weeks.

The role of the Head Cook's is to ensure the timely preparation and serving of the preplanned camp menu.

### **The Head Cook will:**

follow guidelines as set out in the Policy Manual

### Meal Preparation

- prepare and place the food order for the following week
- ensure that all meals are prepared according to the agreed upon menu
- ensure that all meals are served promptly at the agreed upon time

# Supervisory

- assume a leadership role while demonstrating a Christian attitude
- participate in and delegate food preparation and cleaning tasks to other kitchen workers and to adult volunteers
- oversee food preparation to ensure safe food handling is being practiced
- oversee proper storage of all food, particularly perishables
- participate in and oversee cleaning to ensure proper food service sanitation is taking place
- ensure that all kitchen and food storage areas are clean and well organized according to government food service regulations
- participate in and direct staff in performing all duties associated with closing the kitchen at the end of the camping season. This includes cleaning, preserving food for future use and discarding any that will not keep.
- provide weekly feedback to Camp Manager for completion of evaluations of kitchen staff and to Program Director for evaluation of Kitchen Counsellor
- other duties as assigned

# **Required Qualifications include:**

- previous experience cooking in a commercial kitchen
- enjoy interacting with youth
- good communication and problem-solving skills
- good knowledge of kitchen routines, equipment and food preparation methods
- good organizational skills
- the ability to work as part of a team
- the ability to multi-task
- the ability to delegate tasks
- good physical stamina
- Food Service Sanitation Certification or willingness to acquire
- First-aid, CPR, Whmis Training or willingness to acquire
- ability to provide a clean criminal record vulnerable sector check

# **Desirable Assets include:**

- experience mentoring youth
- experience in a Christian Camp setting

## **Salary**

\$540 per week

Meals and lodging provided for the duration of the weekly camps

Submit resumes and cover letters to <a href="jobsatcanoecove@gmail.com">jobsatcanoecove@gmail.com</a> Closing date is Wednesday, March 13th, 2019 at 1:00pm